



Entrepreneurial skills for a modern education in Albania - EntraAL

WP3. DEVELOPMENT

**Designing of training courses and integration
to the TEAVET and U3M-AL Centres**

Deliverable 3.2.

Integration of the entrepreneurship courses to the existing TEAVET and U3M-AL Centres in Albanian Universities

University College "Pavarësia Vlorë", Albania

Date 27.05.2021.

"Entrepreneurial skills for a modern education in Albania – EntraAL" project is organised under Erasmus+ Programme,
Key Action 2 – Capacity Building in the field of Higher Education 2020
Project Reference: 617886-EPP-1-2020-1-FI-EPPKA2-CBHE-SP

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D.3.2. INTEGRATION OF ENTREPRENEURSHIP COURSES TO THE EXISTING LLL CENTRES IN ALBANIAN UNIVERSITIES

WP3. Designing of training courses and integration to the TEAVET and U3M-AL Centres.

Lead Organisation: University of León (P2)

The work package is developed in three phases and deliverables:

- D.3.1. Designing the entrepreneurship courses (3 modules): 1) development of entrepreneurial mind-set for pre-university teachers, 2) entrepreneurship for university teachers, and 3) entrepreneurship for university students.
- D.3.2. Integrating the courses to the existing TEAVET and U3M-AL Centres in Albanian universities.
- D.3.2. Creation of an Albanian Entrepreneurship Network.

The aim of deliverable D.3.1. is to present a comprehensive Working Plan for implementing new courses on entrepreneurship for university teachers, pre-university teachers and university students, and to identify the complementary equipment that is necessary to be bought for successful implementation of activities. This working plan considers:

- 1) LLL Centre positioning in the university as entrepreneurship education provider,
- 2) products or services linked to concrete activities to meet entrepreneurship LLL education needs,
- 3) complementary equipment needed, the need it covers, under with activity will it be used and where will it be installed. ONLY the following items relevant to entrepreneurship can be bought:
 - laptops
 - flipcharts
 - mics
 - sound system
 - camera
 - Internet server
- 4) dissemination strategies, and
- 5) quality assurance procedures to comply with MoESY goals.

ABOUT THE EQUIPMENT PURCHASE: Equipment purchase is managed by the coordinator (University of Turku) and the co-coordinator (University of Vlora) that will assist the coordinator for monitoring the equipment purchase and will take care of the onsite visits to verify that the equipment follows the requirements of the European Commission. The equipment will be bought at the latest by 31.11.2021.

Deadline for sending this report: 31.05.2021 – to Google Drive (3.2)

1. LLL CENTRE LOCATION AND POSITIONING

1.1. State the name, address of the Centre, contact information (email address, cell phone number, or a link to the LLL center website) and structure of the centre

The LLL Center is located at the premises of University College "Pavaresia Vlore]" at the address: Bulevardi Vlore-Skele, Rruga Sadik Zotaj, AI 9401

Contact person: Anduel Mehmeti

E mail: anduel.mehmeti@unipavaresia.edu.al

Cel. 00355694619109

Other staff involved:

Dr. Esmeralda Hoxha

Dr. Ervin Muco

PhD (c) Blerina Dhrami

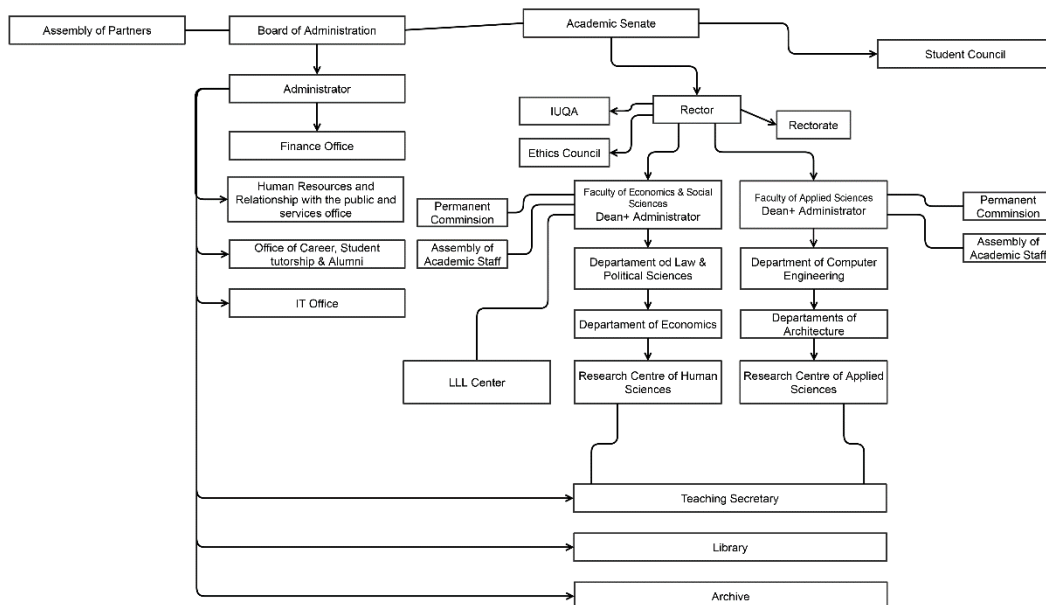
MSc. Enrik Shabani

Website: <https://sites.google.com/unipavaresia.edu.al/lll-center>

Other staff involved will be based on the subjects of the training course.

1.2. Explain the situation of the LLL Centre in the university organigram and the resources allocated

ORGANOGRAM UCPV



The LLL Center has been established under the framework of the Project TEAVET. The director of the center and the IT administrator have been working for the maintenance of the center every six months and will continue in the same pace. The center has been equipped during the implementation of TEAVET Project and it will be enriched with new

digital tools during EntrAL Project. UCPV has used its own financial resources to improve the speed of internet connection and for the technical maintenance of the center and will continue to operate in this way.

1.3. Explain the potential of the LLL Centre as a provider for entrepreneurship education

Under the framework of the study **Mapping Entrepreneurial activities and needs in Albanian Universities**, which identified the needs of the different target groups (researchers, university teachers, pre university teachers, students and regional businesses), it is clear the mission of the LLL Center. This center will provide qualitative training courses for teachers and students, by building an entrepreneurial mind set and this will impact the economic community life. Important stakeholders such as the businesses will strengthen the relationship with the HEI, and will be in contact with trained students, since they represent the managers and the entrepreneurs of tomorrow.

The training course based on the needs of the Higher Education Institution, and also on the Good European Practices will be designed according to the MoES strategies, standards and requirements and will equip students and all the interested parties with the skills matching the requirements of the working life and the modern society.

The triple hélix between HEI, businesses and MoES will guarantee the implementation of all the objectives, by assuring the accomplishment of the third mission of HEIs and by guaranteeing at the same time the sustainability of the Project.

LLL CENTRE WORKING PLAN WITHIN EntrAL PROJECT

Describe the working plan to be implemented by the LLL Centre of the Albanian university under EntrAL Project. The working plan is based on concrete tables of products or services delivered by the LLL Centre and the corresponding activities to be developed within this product/service.

1	Product/service	Using internet services for research, search and information
Description		The centre offers free access in Internet through laptops installed for teachers, academics and students, so this groups can attend courses, can download material of training modules.
Needs to be covered		<p>Since the last two academic years online teaching and learning proceessess have not been an alternative way, but a neccessary way due to Covid 19, the online services are an important need.</p> <p>Other needs:</p> <ul style="list-style-type: none"> ● A more interactive communication through all the target groups, by exchanging materials, innovative ideas. ● Needs to find information for case studies ● Needs to enter in moodle system and to be registered for different training courses ● Needs to find digital tools online ● Needs to access the system online for registration at IZHA portal ● Needs to compline online questionnaires on quality assurance ● Need to be part of online forums (for teachers and students)
Activities to be developed		1.1 Access to traning materials
		1.2 Organizing online teaching to reach a major number of users
		1.3 Partecipating in online seminars
		1.4 Registrating to IZHA Platform for training courses
Responsible of the product/service and other staff involved		<p>In charge: MSc. Anduel Mehmeti</p> <p>Other staff: PhD (c) Blerina Dhrami, IT Administrator, Dr. Lindita Licaj</p>
Target groups		University students, academic staff and pre-university teachers
Complementary equipment needed (to be bought) and location <i>(Specify Devices, Model, Brand & Quantity and place where will be installed)</i>		<ul style="list-style-type: none"> ● 10 Laptops, to be used by target groups during their attendance in LLL Center; Brand:HP/DELL/ACER; Model: Intel 7-th generation Core i-5, 8gb ram, 250 gb ssd (LLL Center) ● 1 internet server (brand xxx, model xxx) to be installed in the LLL Centre. Brand: HP Z840; Model: Intel Xeon E5-2620v3 2.4, 1 TB SSD, 32 GB RAM (LLL Center) ● 2 Flip chart, Brand: Non relevant ● 2 Michrophone, Brand: DELL ● 2 Sound system, Brand: LOGITECH ● 1 Camera: Brand non relevant
Data and indicators of achievement (to cover the identified needs)		<ul style="list-style-type: none"> ● Number of users - 100 ● Number of applicants per target group - 25 ● Number of questionnaires compiled

2	Product/service	Qualitative trainings through innovative/digital tools for buiding a sustainable entrepreneurial mind set that will impact the community life
Description		The center offers training courses for teachers and students
Needs to be covered		There is a need for innovative tools, in order to overcome the gap between theory and practice, by training, by presenting model of success, by presenting innovative ideas, or ideas for startups
Activities to be developed		2.1 Courses in entrepreneurship to pre-univer3sity teachers
		2.2 Courses in entrepreneurship to students
		2.3 Presentations of entrepreneurial model of succes in Vlora Region
		2.4 On line meetings with stakeholders in the process of building an entrepreneurial mind set for teachers and students
Responsible of the product/service and other staff involved		In charge: director of the LLL Other staff: PhD (c) Blerina Dhrami, IT administrator, Dr.Lindita Licaj, MSc. Briseida Cakerri, administrative staff of the LLL Centre.
Target groups		University teachers, pre university teachers, students
Complementary equipment needed (to be bought) and location <i>(Specify Devices, Model, Brand & Quantity and place where will be installed)</i>		<ul style="list-style-type: none"> ● 10 Laptops, to be used by target groups during their attendance in LLL Center; Brand:HP/DELL/ACER; Model: Intel 7-th generation Core i-5, 8gb ram, 250 gb ssd (LLL Center) ● 1 internet server (brand xxx, model xxx) to be installed in the LLL Centre. Brand: HP Z840; Model: Intel Xeon E5-2620v3 2.4, 1 TB SSD, 32 GB RAM (LLL Center) ● 2 Flip chart, Brand: Non relevant ● 2 Michrophone, Brand: DELL ● 2 Sound system, Brand: LOGITECH ● 1 Camera: Brand non relevant
Data and indicators of achievement (to cover the identified needs)		<ul style="list-style-type: none"> ● Number of participants in training courses (aprox 25 per training course) ● Number of activities organized ● Quality evaluation through users feedback

2. DISSEMINATION AND QUALITY ASSURANCE

2.1. Describe the dissemination strategies of the LLL Centre as provider of *entrepreneurship* education (to pre-university teachers, university teachers and university students).

The mission of the LLL Center is twofold. First, we foster and enhance best practices in teaching and learning at University College “Pavarësia Vlorë”. Second, we advocate for teaching excellence and scholarship.

We provide orientation, training, mentorship, research and innovation opportunities for all instructors at University College “Pavarësia Vlorë”, including full and part-time faculty

members, doctoral students, post-doctoral fellows, current and graduate students. The mission focuses on three priority goals: pedagogical excellence, mentorship and professional development, and scholarship and innovation. In support of these goals, we offer certificate programs, workshops, conferences, communities of practice, courses, consultations, facilitation and online resources at the instructor, departmental, Faculty and institutional level. The strategies to be followed in order to reach a large number of stakeholders (university teachers, pre university teachers, students, alumni, regional businesses) are listed below:

- Raising the awareness on modules aims & objectives by sharing information with the academic/administrative staff and students;
- Disseminating the project's outcomes to appropriate target audiences;
- Using social media: Facebook, LinkedIn, YouTube, Twitter; Brochures and leaflets to disseminate the information about the centre and its training modules;
- Disseminate projects outcomes through: Conferences proceedings, Workshops and discussion panels, E-learning seminars;
- Participating in thematically related events and conferences to inform the target groups about the Project;
- Creating a network of private and state bodies responsible for policy planning of education and training programs for teachers / students;
- Using project's and University College "Pavarësia Vlorë" website to inform the teachers and students about the centre and the services it offers;
- Organising "Open Days" enabling the teachers and other people interested to visit the centre.

2.2. Describe the quality assurance procedures of the LLL Centre.

The University College "Pavarësia Vlorë" is committed to maintain a quality assurance system in order to enhance learners' achievement, teaching and training, support and guidance, and leadership and management. Its quality framework provides an overview of the different processes, practices implemented within the institute to ensure standards are met and this framework is based on the Regulations of the Internal Quality Assurance Unit (IQUA), a unit activated inside UCPV. The purpose of the Quality Assurance Policy is to ensure such continuous improvement through a process of self-evaluation and action planning.

Learner Feedback. In order to ensure that all programmes continue to provide an effective learning experience, it is essential to have a multi-faceted approach to gathering / collecting learner feedback. There are two alternatives through which learners contribute to the ongoing monitoring of programmes:

- a) Learners are given the opportunity to comment on the delivery of modules and programme through a Questionnaire;
- b) Learners may approach their trainers in order to highlight specific problems relevant to that particular module of study.

Staff Communication. University College "Pavarësia Vlorë" believes that open, effective communication is essential to producing an efficient and motivating work environment of mutual understanding and confidence. The College believes that regular and ongoing communication provides for better working relationships, which in turns fosters a positive

culture for change, thus maintaining a progressive and positive working and learning environment. Creating an environment and atmosphere where everyone is involved and responsible for good communication promotes a mutual and supportive environment where everyone feels included, informed and consulted, which is always at the forefront of the College's communication approach.

Teaching and Learning. Teaching and learning at University College "Pavarësia Vlorë" is rooted in a holistic vision of education, which promotes the professional development of learners and staff, including their aesthetic, intellectual, cultural, emotional, creative, moral, social, political and spiritual development. This vision of education provides vital opportunities for the development of awareness and the appreciation of cultural values at national and international level.

Learners Assessment. University College "Pavarësia Vlorë" recognises that the assessment of learners is one of the most important elements of higher education. Assessment is a 'potent strategic tool for educators allowing them to spell out the types of learning that will be rewarded and thus guide learners into effective approaches to study'.

Supports for Learners. University College "Pavarësia Vlorë" endeavours to support our learners' academic success by providing a variety of resources, professional services and supports which enhance the learner experience and assist our learners in meeting the demands of their academic goals, professional aspirations and personal commitments.

Programme Monitoring, Review and Revalidation

- Ensuring that programmes remain appropriate;
- Ensuring that programmes achieve their objectives set for them and respond to the needs of learners and the changing needs of society;
- Reviewing learner workload;
- Reviewing learner progression and completion rates;
- Reviewing the effectiveness of procedures for the assessment of learners;
- Informing updates of the programme content, delivery modes, teaching and learning methods, learning supports and resources and information provided to learners;

Annex

The equipment required for each activity is listed in #1. According to the approved guidelines of the consortium, this annex includes the list of the items to be considered in the TENDER of the project. The other items listed in #1 can be provided by the university.

UNIVERSITY COLLEGE UCPV		unit	quantity	price All	price euro	total leke	total euro
1	laptop basic	unit	10	110,000.00	887.10	1,100,000.00	8,870.97
2	flipchart	unit	2	17,000.00	137.10	34,000.00	274.19
3	sound system	unit	2	77,000.00	620.97	154,000.00	1,241.94
4	mics	unit	2	15,000.00	120.97	30,000.00	241.94
5	camera	unit	1	62,000.00	500.00	62,000.00	500.00
6	Internet server	unit	1	320,000.00	2,580.65	320,000.00	2,580.65
	Total (≤14.000€)					1,700,000.00	13,709.68